



DAVID E. JANSSEN
Chief Administrative Officer

County of Los Angeles **CHIEF ADMINISTRATIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

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May 20, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

RENEWAL OF GENERAL SERVICES AGREEMENTS (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the renewal of General Service Agreements (GSA) for a five-year period commencing July 1, 2003 to June 30, 2008, with the cities of Carson, Claremont, Gardena, Huntington Park, Irwindale, Lakewood, Palmdale, Rancho Palos Verdes, Rolling Hills Estates and Santa Clarita.
2. Authorize the Chairman of the Board to sign the executed standard contracts upon presentation.

PURPOSE OF RECOMMENDED ACTION

We are recommending renewal of the General Services Agreements (GSA) with the cities of Carson, Claremont, Gardena, Huntington Park, Irwindale, Lakewood, Palmdale, Rancho Palos Verdes, Rolling Hills Estates and Santa Clarita. All of the agreements with these entities will expire on June 30, 2003, and the recommended period for renewal is five years commencing July 1, 2003 to June 30, 2008. Agreements for the renewal period have been sent to each of the cities for their

approval. All of these entities have indicated their intent to approve the agreement or have actually obtained approval.

Renewal of these agreements will promote the County Strategic Plan's goals by facilitating the public's access to quality County services and by contributing to the efficiency and effectiveness of public service delivery systems through economies of scale.

JUSTIFICATION

County GSAs have been executed with most cities and a number of public entities within the County. The GSA authorizes the County to provide other services requested by these public entities.

FISCAL IMPACT AND FINANCING

Costs are paid by the cities receiving County services with no additional cost to the County. The GSA specifies the method by which a city or other entity requests and pays for a service and provides for the annual adjustment of rates.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The GSA is the basic agreement that authorizes the County to provide miscellaneous services requested and paid for by cities, at no additional County cost. The actual services provided under the GSA generally consist of miscellaneous services which cities and other public entities request from the County on an "as needed" basis. These include such functions as predatory animal control, prosecution of city ordinances, direct assessment collection, and a variety of public works activities. A listing of services provided under the GSA is contained in Attachment I. Departments providing ongoing and specific services, such as law enforcement, public health code enforcement, and animal care and control, utilize the Specific Services Agreements which are handled directly by the individual service departments. All city service agreements, including the GSA, incorporate by reference, separate joint indemnity agreements which provide for the Contract Cities Trust Fund to cover County liability for performance of these services for cities.

Attachment II is a copy of a GSA similar to the GSAs currently executed with the other cities and which is again being offered for renewal. County Counsel has approved these contracts as to form and standard language to ensure conformance with Board policy.

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IMPACT ON CURRENT SERVICES

The provision of these services to cities under the GSA does not impact the provision of other County services.

Respectfully submitted,

DAVID E. JANSSEN
Chief Administrative Officer

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Attachments

c: Executive Officer, Board of Supervisors
 County Counsel
 Auditor Controller